

# Carroll County Nephrology, PC

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Dear Patient,

Welcome to Carroll County Nephrology! We appreciate and respect the confidence that you and your referring physician have placed in us by choosing our practice for your care.

Our physician group is made up of three nephrologist and one nurse practitioner who specialize in the diagnosis and treatment of kidney related disorders. We have three office locations for your convenience: Carrollton, Villa Rica and Bremen.

**Appointment Preparation:** As our physicians do their best to minimize patient wait time as part of the care and service to them, we ask that you please plan to be on time for your office visits. It is also very important that we have the most current information about our patients so we ask that you bring with you to your appointment a driver's license or photo id, medical insurance cards, your medication or a current list to your medications and any relevant medical records provided to you by another physician. To be fair to all patients and depending on the physician's patient schedule, we may need to reschedule patients who arrive more than 15 minutes late for their scheduled appointment.

**Appointment Scheduling:** If you need to cancel your appointment for any reason, we require a 24 hour cancellation notice. You can call (770) 832-0429 and follow the prompts for appointments. We will be happy to assist you in finding another appointment time. If no one is available when you call, you can leave a message with your name, date/time of appointment needing to be canceled.

**Insurance Billing:** We also request that you come prepared to pay any co-pays, balance due or deductibles required by your insurance company at the time of service. We currently accept cash, checks, Visa, MasterCard and American Express. If you have any questions prior to your appointment regarding payment, please feel free to contact our office at (770) 832-0429 and select the billing option from the message selections.

Again, thank you for giving us the opportunity to take care of your healthcare needs. We look forward to seeing you.

Sincerely,

The Physicians and Staff of Carroll County Nephrology